

Seventh Congressional District Republican Party of Minnesota

2023 Annual Convention

March 25, 2023

RULES

PREFACE

The text of these rules appearing in **boldface** are provided in the Constitution and/or Bylaws of the Republican Party of Minnesota and/or the Seventh Congressional District Republican Party of Minnesota and shall not be amended, debated, or suspended.

PARLIAMENTARY AUTHORITY

1. *Roberts Rules of Order, Newly Revised* (2020) shall be the parliamentary authority on all points not covered by Minnesota Statutes (2022), the Constitution (2022) and Bylaws (2022) of the Republican Party of Minnesota, the Constitution of the Seventh Congressional District Republican Party of Minnesota (2022), the Official Call issued for this convention on January 26, 2023 or these Rules adopted by this Convention.

GENERAL PROVISIONS

2. The items of business for this Convention shall be as provided in an Official Agenda, which shall be adopted by a majority vote as soon thereafter the seating of alternates as is practical. As the convention progresses however, the Convention Chair is authorized to make incidental changes in the order of items on the agenda to accommodate the availability of guests seeking to address the convention. The Convention Chair shall inform him or her of applicable time limits before they begin, so as to facilitate the orderly and timely completion of the convention's business.
3. Once adopted, these Rules may only be amended or suspended by a two-thirds (2/3) vote of the Convention.
4. Pursuant to Article IX, Section 8 of the Seventh Congressional District constitution, **the quorum for any Seventh Congressional District Republicans convention shall be 30% of credentialed delegates present.** Once the credentials committee has certified that a quorum exists, there shall be no further question as to the presence of a quorum.

PERMANENT ROLL & SEATING

5. The permanent Roll of this Convention shall be constituted per Article VIII of the Seventh Congressional District Constitution:
 - A. **SECTION 5: Composition. Seventh Congressional District Conventions shall be composed of the following:**
 - i. **Delegates and/or seated Alternate Delegates from each BPOU who have been elected at their Conventions.**
 - ii. **One Delegate or seated Alternate Delegate elected from each chapter (of ten or more members) of any Affiliate organized within the Seventh Congressional District and recognized by the State Party. Such designee must be of voting age in the next general election.**

B. SECTION 7: Seating of Alternate Delegates. The first order of business of the Seventh Congressional District Convention shall be the seating of Alternate Delegates. The permanent voting roll of the Convention shall be comprised of the Delegates from each BPOU. In the absence of a Delegate, a registered Alternate Delegate shall be seated according to the BPOU Constitution or Bylaws. In the event that the BPOU Constitution or Bylaws do not provide for orderly seating of Alternate Delegates, their seated Delegates shall caucus to seat any duly elected Alternate Delegate(s) to fill the delegation. When a Delegate returns to the floor of the Convention, he or she shall be seated.

6. No individual will be seated who has threatened in any manner including physically any member of the Republican Party of Minnesota.

SPEAKING

7. A delegate or seated alternate wishing to speak shall signal and when recognized shall first state his or her name, BPOU/affiliate and the purpose for which he or she rises.
8. Debate on any item of business or question shall be limited to a total of six (6) minutes, with no more than one (1) minute allowed each time recognized. No person shall be recognized to speak more than twice on a single question and recognition by the Convention Chair shall alternate between speaking for and against.
9. Guests may be recognized at the discretion of the Convention Chair, subject to the following time limits: Elected Officials, five (5) minutes; Republican Party of Minnesota State Party Officers five (5) minutes; topical speakers, three (3) minutes.
10. The Convention Chairman shall designate an official timekeeper for all discussion, debate and speeches, and a Chief Teller.
11. All materials, printed or otherwise must be screened by the Convention and Arrangements Committee Chair. It must pertain to the business of this convention, bear/disclose the name of the delegate, alternate or campaign paying for its production and distribution prior to it being displayed or distributed to the attendees. All non-compliant literature must be removed immediately. Defamatory literature is not allowed regardless of disclaimer. Slate of candidates lists promoted by outside organizations including Social Media groups are prohibited.
12. Two copies of any literature must be presented to the Convention and Arrangements Committee Chair for review and literature meeting the criteria in Section 11. will be initialed and marked as allowed. One copy is kept by the Chair or Sergeant at Arms and the other by the distributor of the literature. If there is unauthorized material distributed, responsible person(s) may be removed from the convention.

General Decorum

13. The presiding officer or a designee thereof shall have the discretion to remove any attendee or guest for disorderly behavior such as repeated interruptions, attempting to disrupt the business of the meeting, or other behavior otherwise contradictory to the good order of the body.
14. All delegates and alternates are responsible for their guests. If a guest is removed due to disruption as described in Rule 13, the delegate or alternate that is responsible for said guest is subject to removal at the discretion of the Chair as well.

15. No audio or video recording or electronic transmission of the convention or any individual in attendance is permitted unless authorized by the current Chair of the Seventh Congressional District Republicans in advance.

VOTING

16. The vote on all matters shall be by voice vote, except as otherwise provided herein. Any call for division shall require a total of at least seven (7) delegates, from at least two (2) different BPOUs.
17. There shall be no voting by unit rule.
18. A Sergeant at Arms may be assigned to the chief teller during the voting process if needed.
19. Voting for Seventh Congressional District officers shall be by secret ballot, and the ballots may only include the names of candidates who have been nominated, have not withdrawn, and who have not been removed under these rules.
20. After secret ballots have been cast, the Chair (or designee) of each BPOU shall collect the ballots from the Delegates and seated Alternates of their BPOU, verify the ballots as to number, and deposit them with the head teller.
21. Only a teller (not BPOU Chairs) shall open and tally ballots. After the tellers have all the ballots and have verified the correct number of ballots for each BPOU, they shall be commingled before counting.
22. If there is a dispute as to the number of votes cast by a BPOU, those votes shall be considered invalid and removed from the count. The head teller shall adjudicate any discrepancies and prescribe appropriate remedies.
23. Valid ballots for Seventh Congressional District officer except Vice Chair may only contain a vote for one of the remaining nominated candidates.

ELECTION OF SEVENTH CONGRESSIONAL DISTRICT OFFICERS

24. Each person seeking a position on the Seventh Congressional District Executive Committee must submit the appropriate application by Thursday, March 16, 2023 at 5:00 PM and appear before the Nominating Committee.
25. For contested elections, each duly nominated candidate for the position of Chair, Deputy Chair and State Party Representative will be allowed a maximum of five (5) minutes in total for their “presentation” (i.e., nominating speeches, seconding speeches, acceptance of nomination speech, media presentation, etc.). The order shall be determined by lot if there is more than one (1) candidate for an office. If there is only one candidate for the position of Chair, Deputy Chair or State Party Representative, that candidate will be allowed a maximum of two (2) minutes for their “presentation.”
26. Each duly nominated candidate for the positions of Treasurer, Secretary and Vice Chair will be allowed a maximum of two (2) minutes in total for their “presentation” (i.e., nominating speeches, seconding speeches, acceptance of nomination speech, media presentation, etc.). The order shall be determined by lot if there is more than one (1) candidate for that office.
27. To win election for the position of Chair, Deputy Chair, State Party Representative, Treasurer or Secretary, a candidate must receive the vote of at least fifty percent (50%) plus one of votes cast for that office.

28. For the Vice Chair election, votes may be cast for up to six candidates. Any ballot containing votes for more than six candidates will be considered invalid. The candidates receiving the top six highest number of votes shall be elected. In the event of a tie for the sixth and seventh highest number of votes, a re-vote for only those two candidates will occur.
29. In the event additional ballots are necessary for any of the Seventh Congressional District Executive Committee positions, beginning with the third ballot, the remaining candidates for that position will be given up to one minute to address the convention, and before every odd ballot thereafter.
30. If there are more than two (2) candidates, then after the 2nd ballot, the candidate with the lowest vote on the previous round shall be removed until there are only two (2) candidates.
31. A person may be a candidate for two (2) different positions on the Seventh Congressional District Executive Committee but may only accept one (1) position if elected to both.
32. A person need not be present at this convention to be a candidate for or be elected to a position on the Seventh Congressional District Executive Committee.

CONSTITUTIONAL AND BYLAWS AMENDMENTS

Per Seventh Congressional District Constitution, Article IX : **This Constitution may be amended by a majority vote at any Seventh Congressional District Convention provided that any proposals for amendment shall have been referred to the Seventh Congressional District Constitution Committee at least ten (10) days prior to that Convention.**

Per Seventh Congressional District Constitution Article X Section 2: **These Bylaws may be amended by a two-thirds majority vote of those present and voting at any regular Seventh Congressional District Executive Committee meeting, or by a majority vote of any regular Seventh Congressional District Convention, provided ten (10) days notice has been given in either case.**

33. The Constitution and Bylaws will be presented and voted on by Article. No amendments will be taken from the floor.